



Shernhall Pre-School
St George's Hall
136 Shernhall Street
Walthamstow
E17 9HU

Tel: 020 8520 6756

Mob: 07922 334995

shernhallpreschool@btinternet.com

Welcome to Shernhall Pre-School

We hope that you have had the chance to visit us at the pre-school. If you haven't done so, please contact us to arrange your visit. **We invite all our prospective families to come for a tour of the pre-school and ask them to book a visit session for their child.**

Shernhall Pre-School is a registered charity and has been supporting our local community by offering good quality, affordable early years education for over forty years. We are a term time setting open for 38 weeks a year just like schools. We are members of the Early Years Alliance, and we are registered with Ofsted. We comply with the requirements for the Early Years Register set out in the Statutory Framework for the Early Years Foundation Stage. We have a high ratio of staff to children, and we employ qualified, dedicated staff. We were given a 'Good' rating in our last Ofsted inspection, and it was found that we have strong partnerships with parents and the quality and standards of our educational provision promote the desirable learning outcomes for children by the time they reach five years old.

We are based in St George's church hall, which is a large, bright, inviting space in the heart of Walthamstow village near several local primary schools. We offer places to children from 2 to 5 years old. We have access to a large outdoor space all year round. Children can also stay for lunch which is provided by parents. Session times can be found overleaf.

We have a Stay and Play session on Tuesday morning in term time from 9.15 am to 11.00 am. Parents are invited to bring children and siblings up to five years old. We charge £2.00 for the first child and then £1.50 for siblings. It gives families the opportunity to take part in the session and activities including our Music programme and P.E. and to meet other families and children.

We offer both funded and fee-paying places and parents have the chance to pay for sessions in addition to funded hours. All children are entitled for the universal 15 hours FEEE (Free Early years Education Entitlement) the term after they turn 3. Some children from 9 months of age may be eligible to apply for 30 hours FEEE if their parents are working. Eligible parents can apply online and will be given an eligibility code which can then be given to us. Parents of children who are two can also apply for 15 hours FEEE to Waltham Forest depending on their household income or if they are claiming certain benefits.



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The 30-hour funding must be applied for from Childcare Choices the term before your child begins or before you want to extend their funded sessions. Please visit www.childcarechoices.gov.uk to set up your Tax-Free childcare Account and apply for your 30 hours eligibility code. The HMRC helpline is 0300 123 4097 if you need any further advice or help. We offer several options for parents to use their 30-hour funding, sessional or full day.

[Tax-Free Childcare - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

For more information about Free Childcare and Early Learning for 9 months plus, 2,3 and 4-year-olds visit: www.walthamforest.gov.uk/childcare or call the **Childcare Team on 020 8496 3566.**

Parents can also access childcare funding by applying for Care to Learn funding and Childcare grants depending on their age. We ask for a two-week deposit if your child is not funded or are paying for additional sessions. It is refunded in full after your child leaves the setting and after all fees have been paid. If you require additional sessions or are not eligible for funding, our two-year-old costs are £28.50 for a 3 hour session and our lunch club is £7.00. We charge £64.00 for full day care. Our three-year-old costs are £28.00 for three-hour session and £63.00 for full day care. Lunch club remains the same at £7.00. We ask parents to provide a healthy packed lunch. If you plan to change your sessions or if your child leaves the setting, we ask for at least two weeks' notice.

EYPP, Early Years Pupil Premium is funding that we can apply for which gives us additional funding to spend on enrichment activities for the children including Zoolab visits, music workshops and theatre shows. Universal funding for all three-year-olds starts the term after your child's 3rd birthday. Two-year funding starts the term after your child's second birthday and nine month old funding the term after your child turns 9 months old.

Birthday is between:	Funding start date from:
1 st January - 31 st March	1 st April
1 st April - 31 st August	1 st September
1 st September - 31 st December	1 st January

Our office hours are 8.00 am to 4.00 pm in term time only. Please feel free to call the office or send an e mail if you have any questions.

Manager: Liljana Markaj



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Application Form

Personal Details

Child's Name: _____

Child's Date of Birth: _____ Male/Female _____

Parent/Carer 1 (Name and Relationship): _____

DOB: _____ NI Number: _____

Parent/Carer 2 (Name and Relationship): _____

DOB: _____ NI Number: _____

Address: _____

Telephone for Parent / Carer 1&2: _____

Email for Parent / Carer 1&2: _____

When would you like a place from? _____

Where did you hear about Shernhall Pre-School? _____



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Sessions (Please tick the sessions you would like your child to attend)

Morning:	Monday	Tuesday	Wednesday	Thursday	Friday	(8.30am to 11.30am)
Lunch:	Monday	Tuesday	Wednesday	Thursday	Friday	(11.30am to 12.30pm)
Afternoon:	Monday	Tuesday	Wednesday	Thursday	Friday	(12.30pm to 3.30pm)
Short Day:	Monday	Tuesday	Wednesday	Thursday	Friday	(8.30am to 1.30pm)
All Day:	Monday	Tuesday	Wednesday	Thursday	Friday	(8.30am to 3.30pm)
Last hour:	Monday	Tuesday	Wednesday	Thursday	Friday	(2.30pm to 3.30pm)

Will your child need any additional support at nursery due to medical or special educational needs?

Yes No

If yes, please give details: _____

Do you receive Disability Living allowance? Yes No

Has your child previously attended another nursery? Yes No

If yes, please give details: _____

This application places your child on our waiting list. It is not confirmation of a place or the hours you have requested. We will contact you as soon as a place becomes available or before your requested start date. Once your child is offered a place and you accept it, on admission further personal information and family details are required for our records and FEEE applications (if applicable)

If you no longer need a place, please inform us as soon as possible so we do not retain your details unnecessarily.

By signing this form, you give Shernhall Pre-School consent to keep your information to contact you to offer a nursery place and to share information provided here and from the parental declaration form with the local authority to confirm your eligibility and claim FEEE funding or Early Years Pupil Premium, DAF funding via the online funding portal or to approach the local authority to make a referral for children with Special Educational Needs.

FEE PAYING PARENTS: A MINIMUM OF 3 SESSIONS TO BE BOUGHT.

Parent/Carer Signature: _____ Date: _____



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OFFICE USE ONLY

EEEE Extended Funded Places 30 hours per week

9 Months plus working parent Code: _____ Date verified: _____

Session option 1: _____ Last hour purchased: Yes No (please circle) Cost per week: _____

2yr EEEE 15 hours per week Benefit Related Code: _____ Date verified: _____

Sessions: _____

3yr EEEE universal 15 hours per week: _____

FEE Paying Places and additional hours

Age: 9 months: _____ 2yr: _____ 3yr: _____

Hours bought: _____ Cost per week: _____

2 Week Deposit charged: _____ Date paid: _____

Date refunded by BACs: _____

Key Person: _____ Start Date: _____ HV: _____ Date notified: _____

Additional information: _____



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Parent information

There are various funding options for parents. Please find more information below.

Tax Free Childcare - You may be able to get up to £2000 per year to help you with childcare costs for each of your children. Tax Free Childcare means that the government will contribute £2 for every £8 you pay to your childcare provider. You will need to set up a childcare account for your child and this will be paid via your online account. You can get Tax Free Childcare at the same time as 30 hours and 15 hours free childcare for working parents if you're eligible for both. <https://www.childcarechoices.gov.uk>

30 Hours Funding - Working parents of children over 3 years of age may be able to apply for 30 hours funded childcare. The funding is available the term after your child is three and must be in place before the term starts. This equates to 1,140 hours per year across 38 weeks (term time). You can get 30 hours funded childcare at the same time as claiming Universal Credit, tax credits, childcare vouchers, or Tax-Free Childcare. <https://www.childcarechoices.gov.uk>

15 Hours Funding for Working Parents - Working parents of children over two years of age may be able to apply for 15 hours funded childcare. The funding is available the term after your child is two and must be in place before the term starts. This equates to 570 hours per year across 38 weeks (term time). You can get 15 hours funded childcare at the same time as claiming Universal Credit, tax credits, childcare vouchers, or Tax-Free Childcare. <https://www.childcarechoices.gov.uk>

Tax Credits - Working Tax Credits. Universal credit has now replaced Tax credits and Working Tax Credits for most families. If you are already receiving tax credits you may be eligible for help to claim up to 70% of your childcare costs.

Universal Credit - You may be able to claim up to 85% of your childcare costs if you're eligible for universal credit. You and your partner, if you live with them, will usually need to either be working or have a job offer. (It doesn't matter how many hours you or your partner work)

2 Year Old Funding (financial criteria) - In order to be eligible for 15 hours free childcare per week for your 2 year old you must either be in receipt of a qualifying benefit (e.g. income support, JSA, Universal Credit etc) or your 2 year old has a statement of Special Education Needs (SEN) or an education healthcare (EHC) plan, get Disability Living allowance, have left care under an adoption order, special guardianship order or a child arrangement order. Full details can be found here:

<https://www.gov.uk/help-with-childcare-costs/free-childcare-2-year-olds>

If you are eligible under the financial criteria, you can apply below to get your 6 digit funding code to give to your provider.



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<https://www.walthamforest.gov.uk/content/free-early-education-two-year-olds>

Disability Living Allowance (DLA) for children - If your child has a disability and or special educational needs, DLA may help with the extra costs of looking after a child who is under 16 who has difficulties walking or needs much more looking after than a child of the same age who does not have additional needs. The rate for DLA is between £23.70 and £152.15 per week depending on your child's needs.

<https://www.gov.uk/disability-living-allowance-children/how-to-claim>

If you receive DLA we would then be able to apply for DAF Disability Access Fund. We will require a copy of your DLA letter as proof to provide to the local authority.