



Shernhall Pre-School  
St George's Hall  
136 Shernhall Street  
Walthamstow  
E17 9HU

Tel: 020 8520 6756

Mob: 07922 334995

shernhallpreschool@btinternet.com

## Welcome to Shernhall Pre-School

We hope that you have had the chance to visit us at the pre-school. If you haven't done so, please contact us to arrange your visit. **We invite all our prospective families to come for a tour of the pre-school and ask them to book a 'free of charge' visit session for their child.**

Shernhall Pre-School is a registered charity, supporting our local community by offering good quality, affordable early years education. We are a term time only setting and we are open for 38 weeks a year just like schools. We are members of the Early Years Alliance, and we are registered with Ofsted. We comply with the requirements for the Early Years Register set out in the Statutory Framework for the Early Years Foundation Stage. We have a high ratio of staff to children, and we employ qualified, dedicated staff.

We are based in St George's church hall, which is a large, bright, inviting space in the heart of Walthamstow village near several local primary schools. We have two classrooms for our different age groups, and we offer places to children from 2 to 5 years old. We have access to a large outdoor space all year round. Our last Ofsted inspection found that we have strong partnerships with parents and the quality and standards of our educational provision promote the desirable learning outcomes for children by the time they reach five years old. We are open from 8.30 am to 3.30pm and offer both morning and afternoon sessions and full day care. Children can stay for lunch which is provided by parents.

We have a Stay and Play session on Tuesday morning in term time from 9.15am to 11.00am which runs alongside our Rainbow Room morning session. Parents are invited to bring children and siblings up to five years old. We charge £1.50 for the first child and then £1 for siblings. It gives families the opportunity to take part in the session and activities including our Music programme and P.E. and to meet other parents and children.

We offer both funded and fee-paying places and parents have the chance to pay for sessions in addition to funded hours. All children are entitled for the universal 15 hours FEEE (Free Early years Education Entitlement) the term after they turn 3. Some 2-year-olds may be eligible to apply for 15 hours FEEE depending on their household income. Eligible parents can apply online and will be given a 6-digit eligibility code which can then be given to us. You may be able to apply for tax free childcare to help with your childcare costs. [Tax-Free Childcare - GOV.UK \(www.gov.uk\)](https://www.gov.uk/tax-free-childcare)



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Working parents can apply for 30 hours childcare and Tax - Free Childcare for their children when they are three. The 30-hour funding must be applied for from Childcare Choices the term before your child begins or before you want to extend their funded sessions. Please visit [childcarechoices.gov.uk](http://childcarechoices.gov.uk) to set up your Tax-Free childcare Account and apply for your 30 hours eligibility code. The HMRC helpline is 0300 123 4097 if you need any further advice or help. We offer several options for parents to use their 30-hour funding, sessional or full day. Option 1 is full time with parents paying for 1 hour per day at £8.00 not covered by their funding. Option 2 gives parents 4 full days and one session, of which £8 is payable per week.

Parents can also access childcare funding by applying for Care to Learn funding and Childcare grants depending on their age. We ask for a two-week deposit if your child is not funded or are paying for additional sessions. It is refunded in full after your child leaves the setting and after all fees have been paid. If you require additional sessions or are not eligible for funding, we charge £24 for 3 hours and lunch club is £6.00. We ask parents to provide a healthy packed lunch. If you plan to change your sessions or if your child leaves the setting, we ask for two weeks' notice.

EYPP; Early Years Pupil Premium is additional funding of 60p per hour that we can apply for. It equates to an extra £342 per year for eligible children attending. We spend this funding on enrichment activities for the children and have in the past used this funding to pay for trips and animal and puppet workshops.

For more information about Free Childcare and Early Learning for 2,3 and 4-year-olds visit: [www.walthamforest.gov.uk/childcare](http://www.walthamforest.gov.uk/childcare) or call the childcare Team on 020 8496 3566.

Universal funding for all three-year-olds starts the term after your child's 3rd birthday. Two-year funding starts the term after your child's second birthday.

Birthday is between:	Start date from:
1 <sup>st</sup> January - 31 <sup>st</sup> March	1 <sup>st</sup> April
1 <sup>st</sup> April - 31 <sup>st</sup> August	1 <sup>st</sup> September
1 <sup>st</sup> September - 31 <sup>st</sup> December	1 <sup>st</sup> January

Our office hours are 8am to 4pm in term time only. Please feel free to call the office if you have any questions.

Manager: Liljana Markaj



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### Application Form

#### Personal Details

Child's Name: \_\_\_\_\_

Child's Date of Birth: \_\_\_\_\_ Male/Female \_\_\_\_\_

Parent/Carer 1 (Name and Relationship): \_\_\_\_\_

Parent/Carer 2 (Name and Relationship): \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone for Parent / Carer 1&2: \_\_\_\_\_

Email: \_\_\_\_\_

When would you like the place from: \_\_\_\_\_

Sessions (Please tick the sessions you would like your child to attend)

Costs if not funded. Sessions: £24.00 Lunch Club: £6.00

Morning: Monday Tuesday Wednesday Thursday Friday

Lunch: Monday Tuesday Wednesday Thursday Friday

Afternoon: Monday Tuesday Wednesday Thursday Friday

All Day: Monday Tuesday Wednesday Thursday Friday



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Will your child need any additional support at nursery due to medical or special educational needs?

Yes No

If so, please give details: \_\_\_\_\_

Do you receive Disability Living allowance? Yes No

This application places your child on our waiting list. It is not confirmation of a place or the hours you have requested. We will contact you as soon as a place becomes available. Once your child is offered a place and you accept it, on admission further personal information and family details are required for our records and FEEE applications (if applicable)

If you no longer need a place, please inform us as soon as possible so we do not retain your information unnecessarily.

Where did you hear about Shernhall Pre-School? \_\_\_\_\_

**By signing this form, you give Shernhall Pre-School consent to keep your information in order to contact you to offer a nursery place and to, where necessary, share your information with the local authority to confirm your eligibility for 2yr or 30hr funding and for Early Years Pupil Premium or DAF funding.**

A REGISTRATION FEE OF £10.00 IS TO BE PAID. This covers administration costs and is not refundable. FEE PAYING PARENTS: A MINIMUM OF 3 SESSIONS TO BE BOUGHT.

Parent/Carer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

OFFICE USE ONLY

Funded Place

2yr FEEE hours \_\_\_\_\_ Code: \_\_\_\_\_ 2yr FEE PAYING \_\_\_\_\_

3yr Universal hours \_\_\_\_\_ 3yr FEE PAYING \_\_\_\_\_

3YR EXTENDED Code: \_\_\_\_\_ Option 1 Option 2

Key Person: \_\_\_\_\_ Start Date: \_\_\_\_\_ HV: \_\_\_\_\_

Date notified: \_\_\_\_\_



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There are various funding options for parents. Please find more information below.

**Tax Free Childcare** - You may be able to get up to £2000 per year to help you with childcare costs for each of your children. Tax Free Childcare means that the government will contribute £2 for every £8 you pay to your childcare provider. You will need to set up a childcare account for your child and this will be paid via your online account. You can get Tax Free Childcare at the same time as 30 hours free childcare if you're eligible for both.  
<https://www.childcarechoices.gov.uk>

**30 Hours Funding** - Working parents of children over 3 years of age may be able to apply for 30 hours funded childcare. The funding is available the term after your child is three and must be in place before the term starts. This equates to 1,140 hours per year across 38 weeks (term time). You can get 30 hours funded childcare at the same time as claiming Universal Credit, tax credits, childcare vouchers or Tax-Free Childcare.  
<https://www.childcarechoices.gov.uk>

**Tax Credits** - Working Tax Credits. Universal credit has now replaced Tax credits and Working Tax Credits for most families. If you are already receiving tax credits you may be eligible for help to claim up to 70% of your childcare costs.

**Universal Credit** - You may be able to claim up to 85% of your childcare costs if you're eligible for universal credit. You and your partner, if you live with them, will usually need to either be working or have a job offer. (It doesn't matter how many hours you or your partner work)

**2 Year Old Funding** - In order to be eligible for free childcare for your 2 year old you must either be in receipt of a qualifying benefit (eg, income support, JSA, Universal Credit etc) or your 2 year old has a statement of Special Education Needs (SEN) or an education healthcare (EHC) plan, get Disability Living allowance, have left care under an adoption order, special guardianship order or a child arrangement order. Full details can be found here:  
<https://www.gov.uk/help-with-childcare-costs/free-childcare-2-year-olds>

If you are eligible under the financial criteria you can apply below to get your 6 digit funding code to give to your provider.  
<https://www.walthamforest.gov.uk/content/free-early-education-two-year-olds>

**Disability Living Allowance (DLA)** for children - if your child has a disability and or special educational needs, DLA may help with the extra costs of looking after a child who is under 16 who has difficulties walking or needs much more looking after than a child of the same age who does not have additional needs. The rate for DLA is between £23.70 and £152.15 per week depending on your child's needs.  
<https://www.gov.uk/disability-living-allowance-children/how-to-claim>